

The Tennessee Ethics Commission is a six-member governing body created by the Ethics Reform Act of 2006. The Commission administers and enforces the provisions of:

T.C.A. §§ 3-6-101 – 3-6-209, the Tennessee Ethics Commission Act of 2006;

T.C.A. §§ 3-6-301 – 3-6-308, the statute governing lobbying, lobbyists and employers of lobbyists;

T.C.A. §§ 2-10-122 – 2-10-130, a portion of the Code chapter governing campaign finance; and

T.C.A. §§ 8-50-501 – 8-50-506, the Conflict of Interest Disclosure Law.

Under the direction of the Commission and the day-to-day supervision of its Executive Director, the General Counsel is responsible for most legal work of the Commission including the initial drafting of advisory opinions and administrative rules and regulations, responding to inquiries about the law's requirements and providing training. The General Counsel will have substantial contact with the Ethics Commissioners, legislators, lobbyists, employers of lobbyists, the Attorney General's Office, other employees of the State of Tennessee, and the public.

The General Counsel must possess personal maturity, an excellent academic background, superior legal analytical ability, and strong writing and communication skills. The General Counsel will be a key player in a dynamic and fast-paced work environment.

The General Counsel must be knowledgeable about not only the ethics statutes, but also all other statutes that might affect the Ethics Commission, including the Uniform Administrative Procedures Act, the Tennessee Open Meetings Act, and the Tennessee Public Records Act, and all cases and rules that interpret or apply those statutes. Additionally, the General Counsel must be knowledgeable about the Tennessee Rules of Court, including the Rules of Professional Conduct for attorneys.

The General Counsel must be licensed to practice law in Tennessee and must have at least seven (7) years' experience, five (5) of which must be in a management or a supervisory position. Prior government service and superior computer skills are desired.

The position is located in Nashville.

Interested candidates should send a resume and a cover letter with the names and contact information of at least three (3) references, at least two significant writing samples, and a salary history, to bard.fisher@state.tn.us. The position will remain open until the Ethics Commission finds the ideal candidate. The salary is commensurate with experience and qualifications.